



**ADMISSION FORM**  
(TO BE FILLED BY THE CANDIDATE)

Telephone Nos.: 022-25003506 / 55974161.

Email :- genpc@vsnl.com,

Website : www.genesiscareers.com,

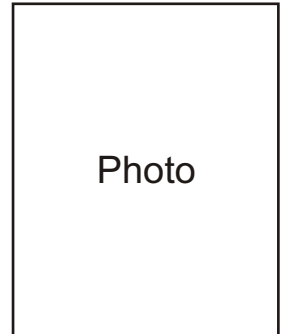
www.genesisinfoservices.com.

26, Vadhani Ind. Estate, 1<sup>st</sup> Floor, Nr. Shreyas Cinema, Opp. Damodar Park, L.B.S. Marg, Ghatkopar (W), Mumbai-86.

**PERSONAL DETAILS**

**CANDIDATE'S FULL NAME (AS IN PASSPORT)** \_\_\_\_\_

COMMUNICATION ADDRESS \_\_\_\_\_



NATIONALITY \_\_\_\_\_

TEL NO. \_\_\_\_\_

MOBILE NO. \_\_\_\_\_

EMAIL ID \_\_\_\_\_

PASSPORT NO. \_\_\_\_\_

DATE OF ISSUE \_\_\_\_\_

PLACE OF ISSUE \_\_\_\_\_

EXPIRY DATE \_\_\_\_\_

**FATHER'S / HUSBAND'S NAME** \_\_\_\_\_

OCCUPATION \_\_\_\_\_ TEL / MOBILE No. \_\_\_\_\_

COMMUNICATION ADDRESS \_\_\_\_\_

HOW DID YOU COME TO KNOW ABOUT THE **GENESIS**

**EDUCATIONAL BACK GROUND**

Please list in chronological order, all schools (Secondarily, College, University) you have attended or are currently attending. Original or attested copies of certificates, diplomas, degrees, mark sheets or any other supporting documents must accompany this application.

PREVIOUS / CURRENT EDUCATION						
NAME OF SCHOOL	CITY / COUNTRY	DATE OF ATTENDANCE		CERTIFICATE DEGREE AWARDED	AVERAGE GRADE	LANGAUGE OF INSTRUCTION
		FROM	TO			

**DESIRED COURSE (PLEASE TICK)**

- |                                 |                              |                               |                              |                                   |
|---------------------------------|------------------------------|-------------------------------|------------------------------|-----------------------------------|
| <input type="checkbox"/> MBBS   | <input type="checkbox"/> MD  | <input type="checkbox"/> MS   | <input type="checkbox"/> IT  | <input type="checkbox"/> AVIATION |
| <input type="checkbox"/> MARINE | <input type="checkbox"/> MBA | <input type="checkbox"/> ENGG | <input type="checkbox"/> BBA | <input type="checkbox"/> B. TECH  |

PLEASE MENTION YOUR CHOICE OF SPECIALIZATION (ONLY FOR MASTER DEGREE)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**FEE STRUCTURE**

FEES PAID IN LUMP SUMP / INSTALLMENT Rs. \_\_\_\_\_

COST OF REGISTRATION Rs. \_\_\_\_\_

REGISTRATION FEES Rs. \_\_\_\_\_

PROCESSING AND COURSE MATERIAL Rs. \_\_\_\_\_

COURIER CHARGES Rs. \_\_\_\_\_

COURSE FEES Rs. \_\_\_\_\_

TOTAL FEES PAYABLE Rs. \_\_\_\_\_

EXAMINATION FEES PAYABLE Rs. \_\_\_\_\_

**OTHER EXPENSES**

INTERNSHIP Rs. \_\_\_\_\_

INSURANCE Rs. \_\_\_\_\_

MEDICAL CHECK UP Rs. \_\_\_\_\_ (IF STUDENT DOES NOT HAVE  
A COMPLETE ORIGINAL HEALTH  
CHECK CERTIFICATE)

**ADDITIONAL EXPENSES**

ONE WAY AIRFARE Rs. \_\_\_\_\_

VISA, MOE Rs. \_\_\_\_\_

BOOK &amp; STATIONERIES Rs. \_\_\_\_\_

**LIST OF DOCUMENTS RECEIVED FROM STUDENTS**

- |  |                          |  |                          |
|--|--------------------------|--|--------------------------|
| <input type="checkbox"/> PASSPORT                  | <input type="checkbox"/> | <input type="checkbox"/> PHYSICAL RECORD   | <input type="checkbox"/> |
| <input type="checkbox"/> PASSPORT SIZE PHOTO       | <input type="checkbox"/> | <input type="checkbox"/> PHYSICAL REPORTS  | <input type="checkbox"/> |
| <input type="checkbox"/> ORIGINAL S.S.C. MARKSHEET | <input type="checkbox"/> | <input type="checkbox"/> E.C.G             | <input type="checkbox"/> |
| <input type="checkbox"/> ORIGINAL H.S.C. MARKSHEET | <input type="checkbox"/> | <input type="checkbox"/> X-RAY             | <input type="checkbox"/> |
| <input type="checkbox"/> VISA APPLICATION FORM     | <input type="checkbox"/> | <input type="checkbox"/> BLOOD REPORT      | <input type="checkbox"/> |
| <input type="checkbox"/> ADMISSION LETTER          | <input type="checkbox"/> | <input type="checkbox"/> HEPATITIS - A,B,C | <input type="checkbox"/> |
| <input type="checkbox"/> MCI CERTIFICATE           | <input type="checkbox"/> | <input type="checkbox"/> CASTE CERTIFICATE | <input type="checkbox"/> |
| <input type="checkbox"/> JW 202 FORM               | <input type="checkbox"/> | <input type="checkbox"/> OTHER             | <input type="checkbox"/> |

## Rules & Regulations Of Enrollment

- The minimum age for registration at the college is 18 years. Students under this age will require a Guardian to sign this document.
- When annual fees are not paid in full prior to or on arrival, charges (if any) will be applied to cover the monthly billing and administration thereof, as per university rules.
- Enrollment for a course, together with the payment of the required deposit/full fee, creates a binding agreement.
- NO REFUND what so ever will be entertained once a student has obtained visa using the college documentation and then decides not to follow his/her course.
- Transfer of processing / Tuition fees to another student will be solely at the discretion of the Genesis / college / university.
- If for any reason a course is cancelled, students will be offered an alternative course, or a refund of fee, as per the college / university norms.
- Students are required to maintain attendance throughout the duration of their course. Holders of a student visa are advised that the College is obliged to apply Immigration Officer's rules and can insist on a minimum study hours per week.
- The college / university also reserves the right to Cancel / Suspend / Dismiss student due to non-performance, short attendance, violation of norms of university / country or any other reason or in the event of serious misconduct on his part which invites departmental / legal action without refund of fees. Genesis is not responsible for the cancellation of admission in any manner.
- Failure to appear at the agreed starting date without notice will mean forfeiture of fees and notification to the Immigration Office.
- The college prospectus is correct at the time of printing and is subject to alternation at a later date.
- Fees must be fully paid to date to allow a student to sit for any examination.
- It is student's responsibility to ensure the course and qualification and country that he or she intends to undertake meets his / her requirements.
- The terms of this agreement shall be governed by the exclusive jurisdiction of the Courts in the respective country Courts in respect of all matters arising.
- Genesis shall not be responsible for any upward revision in fee structure carried out by the university.
- The student must respect the law of the country where he is undergoing studies. He must abide by the rules / norms laid down for the students by that university / country and must comply with the immigration rules of that country.
- In case of Deportation of the students for any reason and consequent cancellation of admission by the university when the students comes back all the expenses shall be borne by the students and there will be no Refund of any processing fee by the Genesis.
- The student must adhere to the norms / procedures laid down and to be followed in respect of Hostel and mess and must report to the Hostel warden in case of any health related problems or any food problem in mess.
- If the student leaves the college and returns due to homesickness or climate problems there will not be any refund of fees.
- Once the student gets admission and joins the college / university, the college has right to obtain his personal data from the embassy which has issued student visa.

- The student should not carry any substance / article / loads which violates the rules of the country where they proceed and in case of any violation on the part of the student GENESIS is not responsible.
- The student cannot get any of his / her relative / friend enrolled directly to the University, but through Genesis only.
- The use of electricity is limited in the hostel and any excess use by students has to be borne by the same.
- If any students prefers to do internship in his/her country other than this country. He/She has to pay the university as per university norms as examination, certification & convocation fee remains the same.
- GENESIS will help (option) students doing their internship (not guaranteed), field visit, licensee exam preparation and tutorials during their holidays, after the completion of their course or before and the cost incurred has to be borne by the students.

### **Declaration**

I hereby declare that the information provided in this form is true to the best of my knowledge. I also understand that furnishing incorrect information shall result in cancellation of the enrollment with the college / university applied for. I have assured myself of my eligibility for the course I have applied for admission. I have read the rules & regulations listed above and will abide by them. I also declare that in case of my selection to the university and country applied for, I am ready to obey the rules and regulations of the same.

\_\_\_\_\_  
Signature of the Student

Date : \_\_\_\_\_

\_\_\_\_\_  
Signature of the Guardian

Date : \_\_\_\_\_